



CHIPPING NORTON
SCHOOL

Results Booklet

Summer 2020

Contents

Item	Page number
Introduction	3
Results Process	4
Next steps – decision making	5
Next steps – year 13	6
Next steps – year 11	7
If you can't carry on with the next phase	8
Appealing	9
Exams Autumn 2020	11
Other questions	12
Further advice	13
Looking after your Wellbeing	14
Appeal authorisation form	15
Notes	16

Introduction

Firstly CONGRATULATIONS on your results. We hope you have the grades you need to take you onto the next phase in your education or career and are pleased with your hard work.

Despite the strange circumstances this year, at Chipping Norton School we felt very strongly on two points:

- that students should have the chance to collect results in person, if they wanted to - we hope we've managed to add to the sense of occasion,
- and that key people should be on hand to offer support and advice, when you need it, albeit in a socially distanced way.

If you have collected your results in person today, you will have noticed there are no Heads of Department or Teaching Staff around to congratulate you, we had to ask them to stay away to ensure we could offer you the chance to come in and, if you need to, make appointments to see the people who can offer advice.

Every single member of the team wants us to pass on their congratulations and best wishes, wherever the next phase of your education or career may take you.

We hope this booklet contains all the information you need to help you make decisions about those next steps. We have included information for students who have the grades they need to proceed to the next phase of their education or career, and those who feel that their grades do not reflect their ability and wish to sit exams in the Autumn. We have also included information to answer any questions regarding the processes for awarding this year, help with what to do next, or if you just need clarification on something.

In order to keep everyone safe, Mrs Davison is going to book appointments with the team on results day, please email her cdavison@chippingnortonschool.org letting her know about your query and she will organise a time with the best person to help you.

We will be offering telephone appointments and (socially distanced) face to face appointments, you will be able to bring a parent or carer to your appointment if you would like to. We are sorry but this year you won't be able to just turn up and wait to see someone.

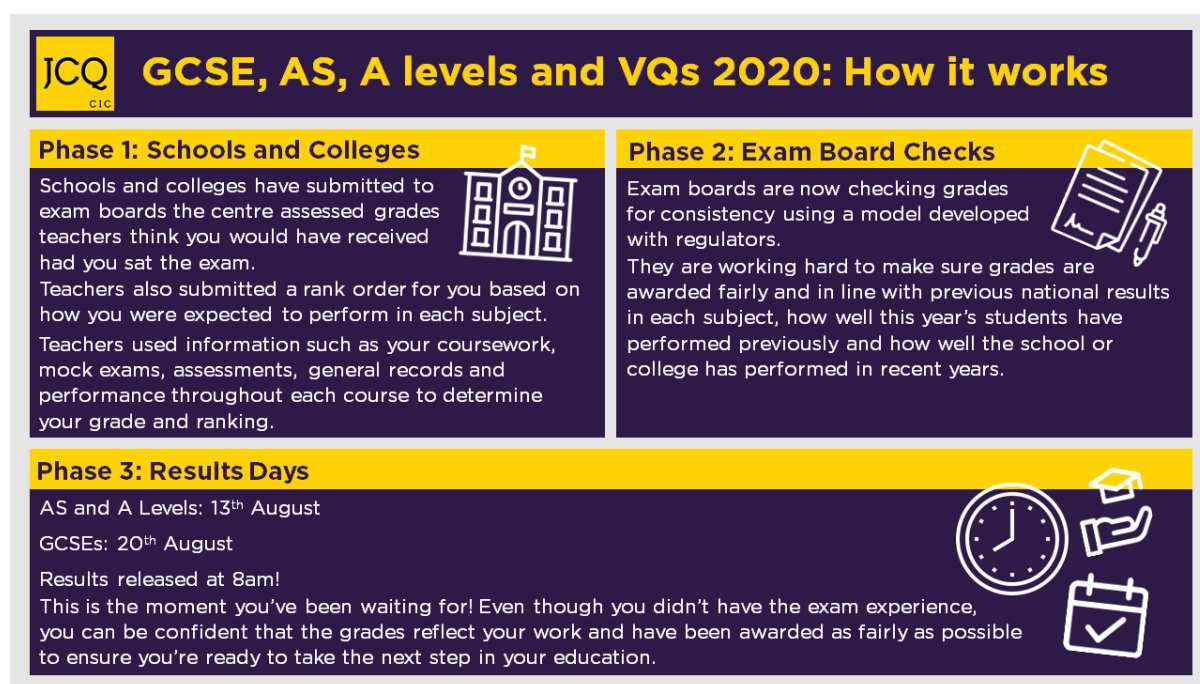
Finally, please send us your celebratory photos of today, either those you take at school, at home, or in your social bubbles – email Mrs Davison and she will add them to our school website.

Results Process 2020 – Awarding a grade without exams

In an attempt to prevent the spread of the coronavirus, this year's A – level and GCSE exam results have been calculated without students having sat exams. Instead, the marks have been calculated using Centre Assessment Grades (CAGs) and standardisation by exam boards.

Our exam centre, Chipping Norton School, like every other school's exam centre in the country, submitted two pieces of information for each exam you had been entered for; a centre assessment grade, and your rank order position within that grade. The exam boards then used this and other information to produce results for students.

All this information was produced using Ofqual and JCQ guidance, you can read much more about how the process worked on their websites by searching for 'Exam results 2020', but the info graphic below explains the process briefly.



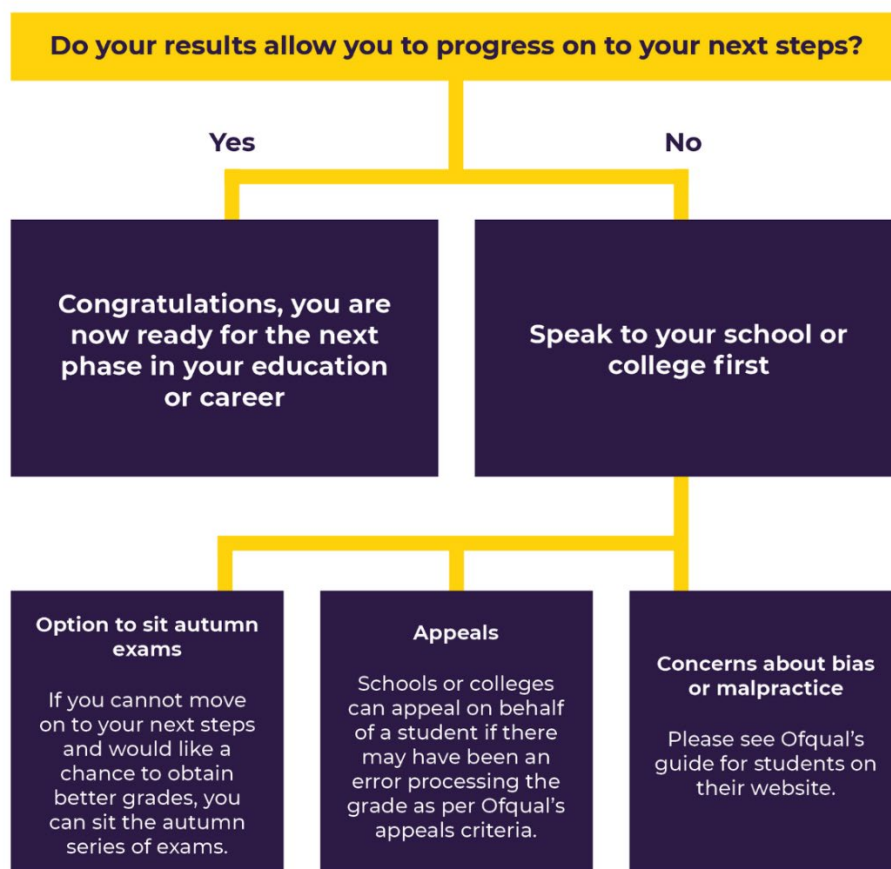
Next steps

We hope that every student is happy with the grade they have received, and believe that it is a fair reflection of their work, we recognise that this may not be the case for everyone and have enclosed more information to help.

The JCQ (Joint Council for Qualifications) have produced a decision tree, to help you decide your next steps.



A decision tree to help centres and students consider their next steps



Next steps - Year 13

Students who have achieved their place at university

Congratulations!

If you have achieved better than expected results you may be eligible for UCAS Adjustment to secure a place at an alternative university.

LINK TO UCAS ADJUSTMENT SITE

<https://www.ucas.com/ucas/undergraduate/apply-and-track/results/ucas-adjustment-if-youve-done-better-expected>

Students who have not achieved a place at their chosen university

LINK TO UCAS Clearing and Clearing Plus guides

<https://www.ucas.com/clearing-launch>

Students who wish to make a late application to university in light of their results

LINK TO UCAS CLEARING SITE

<https://www.ucas.com/clearing-launch>

Students wanting advice on alternative Post-18 pathways, apprenticeship and employment

Email Mrs Davison for an appointment with Mrs De Bruyn or Mrs Davison. The appointments will be on results day between 9am – 3pm.

If you have any other concerns that are not in the above category, please email Mrs Davison who will arrange for the best person to contact you.

Students and their parents who would like advice about the appeals process

Email Mrs Davison to book an appointment with Mrs Lawson.

Next steps - Year 11

Students who have achieved the entry requirements for their 6th form options

Complete the online application form on the school website by Tuesday 25 August.

Students who wish to change one or more of their A level options and meet the subject specific entry requirements

Complete the online application form on the school website by Tuesday 25 August and complete the Bridging work for your new subject choices, this is available on the school website.

Students who have not met subject entry requirements

Email Mrs Davison to book an appointment for to discuss your options with Mrs De Bruyn, Mr Ward or Mr Parker. The appointments will be on results day between 9am – 3pm and the following day.

Students who have not met the general sixth form entry requirements or wish to ask advice about other sixth form college options or apprenticeships

Email Mrs Davison to book an appointment to discuss your options with Mr Parker.

Students and their parents who would like advice about the appeals process

Email Mrs Davison to book an appointment with Mrs Lawson.

If you are not able to continue to the next phase of your education or career happy with your grade, what can be done?

What can students do if they are unhappy with their grade?

Students will have an opportunity to resit their GCSEs in the autumn series in November 2020.

Exams will take place between Monday 2 November and Monday 23 November, more information can be found on the JCQ website.

The deadline for A level entries is 4 September 2020.

The deadline for GCSE entries is 18 September 2020 except for GCSE English Language and mathematics, the deadline for these exams is 4 October.

All subjects will be available for students to resit, there will be no non exam assessments with the exception of Art.

It is also possible to make an appeal this year

If you believe an error has been made in the calculation of your grade you can appeal, you cannot appeal the grade itself, although if an error is found, this may subsequently change your grade. The JCQ info-graphic below explains the process.

The infographic is titled "Results 2020: How appeals work - AEA, Extended Project, GCE AS, GCE A level and GCSE qualifications" and is presented in a purple and yellow color scheme. It is divided into two main columns. The left column contains two sections: "Who can appeal" and "Schools and colleges can appeal:". The right column contains a section titled "The three possible stages of the appeals process" which includes a key deadline and three numbered stages. Icons of a person at a laptop, a calendar, and question marks are used to illustrate the concepts.

JCQ
CIC

Results 2020: How appeals work - AEA, Extended Project, GCE AS, GCE A level and GCSE qualifications

Who can appeal

All appeals must come from the centre on a candidate's behalf, if agreed, with the candidate's consent. Candidates cannot appeal directly to awarding bodies.

Schools and colleges can appeal:

If there may have been an error processing the grade as per Ofqual's appeals criteria.

The three possible stages of the appeals process

Applications to appeal for an initial review must be made by Thursday 17th September 2020 (where university places are pending centres should submit applications as soon as possible after the publication of results so these can be prioritised).

Stage 1:
Initial Review: if an application for an Initial Review is accepted, this involves a check of the relevant data or procedures. Awarding bodies aim to complete Initial Reviews within **42 calendar days** of the receipt of the application.

Stage 2:
Independent Review: if a centre is dissatisfied with the outcome of the Initial Review, believing that there is still an error with the result, they have 14 calendar days from the outcome of the Initial Review to apply for an Independent Review. Awarding bodies aim to complete Independent Reviews within **42 calendar days** of the receipt of the application.

Stage 3:
Examination Procedures Review Service (EPRS): if a centre remains dissatisfied with the outcome of the Independent Review, believing that there is still an error with the result, an appeal may be made to the relevant regulator's EPRS and further details about this will be provided in the awarding body's Independent Review outcome letter. For further information on the regulator's EPRS application process, please see the relevant qualification regulator's website. **Appeals to the regulators must be made within the timescales specified by each regulator.**

Appealing your grade

There is no priority service for post results services this summer, we recommend that you submit these as soon you can after results day. Initial appeals will be dealt with as quickly as possible but the timeframe for responses from exam boards is within 42 days of the request.

This means we are recommending that any student whose grade is subject to an appeal also enters for the equivalent exam in the autumn series. This way, if you are not happy with the outcome, you can sit the exam to improve their grade. If the appeal is upheld we can withdraw your entry.

What if there has been an error made by the school or centre?

Students will be able to appeal their grade if they feel there has been an error made by the school or exam board, in their grade calculation.

The school will then check if your grade is what we would have expected, based on the information we submitted. If we believe there may have been an error we will, in our capacity as an exam centre, appeal to the awarding body who has issued your result on your behalf.

The [Ofqual](#) guidance states: “In line with the direction given to us by the Secretary of State for Education, a centre may appeal to the exam board if it believes the centre itself made an error when submitting a centre assessment grade or rank order information or if it believes an exam board made a mistake when calculating, assigning or communicating a grade. We expect that any mistakes will be quickly found and corrected.”

What happens if a student isn't happy with their grade and we believe there has not been an error made by the centre or the exam board?

If students are not happy with their Grade, they will not be able to appeal against the grade. They will have the opportunity to resit the exam in the Autumn.

The guidance explains that: “On balance, we decided it would not be in the interests of students or the fairness of the arrangements overall.”

However, if students feel there has been a miscalculation of their grade due to bias then students must raise this with the centre. In the first instance they should speak with Mrs Lawson who will talk through the process, take time to listen to concerns and arrange necessary paperwork, before proceeding on their behalf.

The guidelines say: “If students or others have concerns about bias, discrimination or any other factor that suggests that a centre did not behave with care or integrity when determining the centre assessment grade and/or rank order information they should normally raise these concerns with their centre, in the first instance; or they could take their concerns to the relevant exam board if this was the more appropriate route.”

Fees for appeals this year range from around £15 to over £100, depending on the exam board. Mrs Lawson will let you know how much you can expect to pay.

You will need to complete an Appeals Candidate Consent Form which is available from Mrs Lawson.

Sitting your exams in Autumn 2020

Key Dates

The timetable will run as follows:

- GCE AS and A-level examinations - Monday 5 October to Friday 23 October.
- GCSE examinations Monday 2 November to Monday 23 November.

The deadlines for entry are:

- (GCE AS & A-level) – 4 September
- GCSE (except English Language and Mathematics) – 18 September
- GCSE (English Language and Mathematics) – 4 October.

The exam boards will post the timetables on their websites and contact centres about entries in due course.

Autumn Exams Information

All exams timetabled for Summer 2020 will be available, there will be no non-exam assessment with the exception of art.

If you would like to resit an exam, it is your responsibility to arrange to see Mrs Lawson prior to the deadline for entry.

Some exams may not be held at Chipping Norton School, they may be held at another school locally.

If you ask us to enter you for an exam in the Autumn and then change your mind, or fail to turn up at the Exam Centre we will charge you the cost of un-refunded fees.

Other questions you may want the answer to

What if it isn't possible to sit your resit exams due to school closures or lockdown restrictions?

If we have another situation where schools are closed to prevent the spread of coronavirus, then we will be instructed about alternative arrangements by Ofqual.

Ofqual have said that there will be plans in place, in case this happens: "Our arrangements for the GCSE, AS and A level autumn exam series assume that it will be possible for exams to take place in the autumn. We are separately developing contingency arrangements should this not be possible, either on a national or a local basis."

Will any students **have** to resit their GCSEs?

As in previous years, students who do not obtain grade 4 or above in English and/or mathematics will also have to resit either in the autumn 2020 or summer 2021. You can do this at our centre or, if you are going on to college, or to do an apprenticeship they will make arrangements for you to resit.

Do schools share CAG and rank order with students?

We could not share CAG and/or rank order with students before exam results were released on A level and GCSE results days as this was against the regulations, we do recognise though that some students will want to see these.

Now results have been released you may complete a CAG request form and these will be processed during the first week back at school in September and available for collection from Mrs Lawson or reception.

Please think carefully about whether you want to see these before you request them.

What can a school do if they are unhappy with the A – level or GCSE grades awarded to their students?

A school is able to appeal against the operation of the standardisation model used to calculate their cohort's grades if we feel the wrong data was used in the calculation, or where we believe there was an administrative error made by the exam board.

Specific reasons for appealing are set down by Ofqual. If Chipping Norton School believes this is the case we will appeal results on behalf of that group of students involved. We will need to provide evidence to support this and we will let you know what we are doing.

The guidance says: "In these cases, centres can appeal to exam board(s) to seek to have the error corrected. Our analysis indicates such cases would be exceptional, however, because the size of change that would be required to affect calculation of results would need to be great."

Further Advice

What advice is there for students who aren't sure what to do next?

Mr Parker, Careers Lead, and Mrs Davison, Sixth Form Careers, will be available on results days along with the year 13 and year 11 Head of Year and Pastoral teams. Students will be able to get advice from school about what their alternative choices might be if their grades mean they cannot progress to their chosen course.

Mrs Lawson will be available to help with exam information, entering for exams in the Autumn and queries regarding appeals.

Support phone lines and email

The department for education have provided an exam results helpline.

Telephone 0800 100 900

nationalcareers.service.gov.uk

The Exam Results Helpline can provide information on appeals, complaints, or what a student might be able to do next after they have received their results.

Students can also contact Ofqual by telephone on 0300 303 3344.

Students can call this number if they want to find out more about how you were graded, the autumn exams series, how to make an appeal or raise a concern.

Looking after your mental wellbeing

Whilst we hope you are happy with your achievements today, there are always times when things don't work out, and sometimes when things have gone well, the relief can also feel overwhelming. On these occasions it can help to talk things through with someone you trust, a parent or carer, a teacher or friend.

We recognise this isn't always easy though, and the information below has been written by psychologists working with GCSE and A level students this year, to help them support their own mental health during the recent times of uncertainty.

Develop a positive approach

Although we hope for the best, there are always times when things don't work out, when it helps to have a positive approach:

- it isn't 'the end of the world' if you don't do as well as you'd hoped. Disappointing news can feel like a setback, but there will be a new – and sometimes better - way forward. Your teachers are on hand to give you advice
- take one step at a time. After results day, you don't need to plan the rest of your life. Start by finding out who can help and then once you've got all the information you need, plan for next term or next year. Things will change – they always do – so sometimes it's actually good not to make long-term plans too definite, as that can give you more to worry about
- there are a lot of people in the same boat. During Covid-19 and lockdown, people have been reassured by things which connect them to others who are going through the same thing: for example, meeting friends on Zoom, checking in on social media, or going for socially distanced walks. People often feel reassured when they can talk to each other about their experiences and hear how other people are trying to find ways to cope. In the same way, talking to others in your year group who are also waiting for their results can be useful.

You're not alone, and if you need help to cope during this uncertain time, talk to your friends, parents or carers, teachers or to a professional counsellor.

- [Childline](#) – call 0800 1111
- [Mind](#) – call 0300 123 3393
- [Samaritans](#) – call 116 123 or email jo@samaritans.org
- Or call NHS 111 or your GP – they can assist in providing the [mental health support](#) you may need.

Appeals, June 2020 examination series - Candidate consent form

The following information explains what may happen during the appeals process.

If your school or college submits an application for an appeal on your behalf after your subject grade has been issued, there are three possible outcomes:

- Your original calculated grade is lowered, so your final grade may be lower than the original grade you received.
- Your original calculated grade is confirmed as correct, so there is no change to your grade.
- Your original calculated grade is raised, so your final grade may be higher than the original grade you received.

In order to proceed with the appeal, you must sign the form below.

This tells the Head teacher that you have understood what the outcome might be, at any stage of the appeals process, and that you give your consent to the appeal being submitted.

Candidate consent form

Centre Number	Centre Name
Candidate Number	Candidate Name

Details of enquiry (Awarding Body, Qualification level, Subject title)

.....
.....

I give my consent to the head of my school or college to start the appeals process for the subject(s) listed above. In giving consent I understand that the appeals process could lead to my final calculated subject grade being lower than, higher than, or the same as the result which was originally awarded for this subject.

Signed: Date:

This form will be retained on the centre's files for at least six months following the outcome of the appeal.

Notes