

EDUCATION AND TRAINING PROVIDER ACCESS STATEMENT (STATUTORY)

Date reviewed:	January 2023
Next review:	September 2025
Member of staff responsible:	Simon Parker
Committee:	Resources Committee

Introduction

This policy statement sets out the school's arrangements for managing the access of education and training providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- Explain what career routes those options could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Activate Colleges (Oxford City, Banbury)
- ASK Apprenticeships
- Abingdon & Witney College
- Gloucester University
- Adviza
- Oxford Brookes University
- Stratford College

Destinations of our pupils

Please see our latest destination data for our students on our school website page.

<https://chipping-norton.oxon.sch.uk/our-school/careers/cns-destination-data-2022/>

Management of provider access requests

Procedure

A provider wishing to request access should contact Mr Simon Parker, Careers Lead, Chipping Norton School.

Email sparker@chippingnortonschool.org

Opportunities for access

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 7		Year Team assembly	Active Tutorials
Year 8	Year Team assembly	Active Tutorials	
Year 9	Active Tutorials	Human Library Event	Year Team assembly
Year 10	Active Tutorials		Year Team assembly
Year 11	Careers event Active Tutorials	Year Team Assembly Career event	
Year 12	6 th Form Assembly	Small group sessions: future education, training and employment options	Small group sessions: future education, training and employment options

Year 13	6 th Form Assembly	Small group sessions: future education, training and employment options	
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The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors' to talk to our students.

Premises and facilities

The school will make the lecture theatre, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure.