

TEACHER ACTION

LESS SERIOUS INCIDENT

Student involved in low level disruption e.g. calling out, inappropriate uniform, equipment issues, talking out of turn (“tooting”) not listening to instructions, inappropriate language.

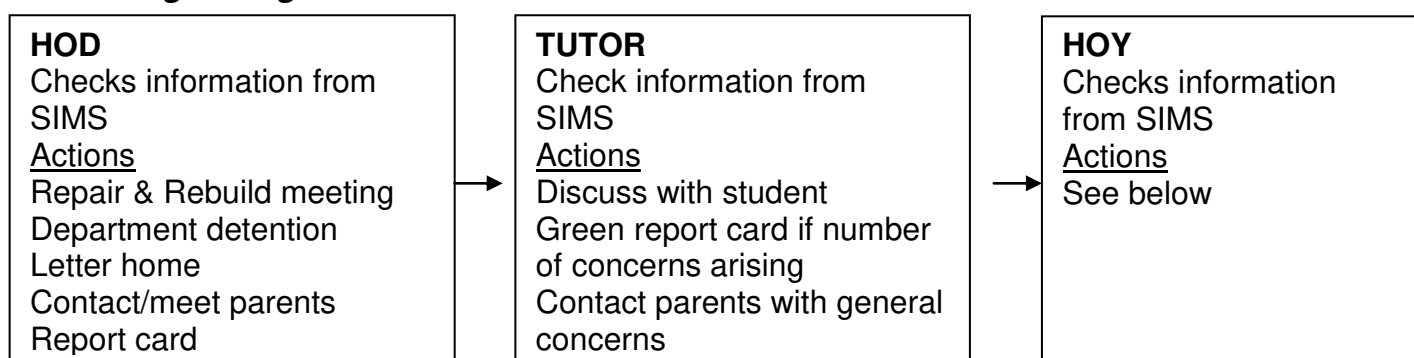
ACTION - 3 strikes rule applies - incident logged on SIMS and a sanction **must** follow

MORE SERIOUS INCIDENT

Failure to follow 3 strikes or more serious behaviour e.g. swearing at teacher, vandalism, bullying, serious disruption, insolence, refusal.

ACTION – Incident logged on SIMS with details
Student removed to HOD or within department Sanction **must** follow after discussion with HOD **or** Duty member of staff called, student removed to a classroom in another part of the school and an Internal or Fixed term exclusions will apply for very serious incidents

Following the log on SIMS



If HOY continues to see concerns logged on SIMS, on same individual in a number of curriculum areas then the HOY will take action. This may be one of the following or a combination;

- Place student on Report (amber)
- School Detention
- Invite parents in for a meeting with tutor present
- Internal exclusion
- Referral to Focus Room
- Discussion with SENCO re SEN needs

If behaviour does not improve and concerns continue the HOY may then consider;

- Discussing the situation with LT and placing student on a Red Report
- Involving external agencies such as the Educational Psychologist.
- Student may be moved up the SEN register
- Implement the Governors Disciplinary Procedure
- Setting up a Behaviour Contract followed by a PSP (Pastoral Support Programme)

If behaviour still continues to escalate then HOY together with LT may;

- Discussion with SENCO (may include working towards an Education, Health and care plan)
- Consider alternative/flexible timetable
- Discuss the possibility of a fixed term exclusion
- Discuss student at the ‘In Year Fair Access Panel’
- Consider a planned transfer/permanent exclusion